

SWAN ENERGY LIMITED

Regd. Office: 6, Feltham House, 2nd Floor, 10, J.N Heredia Marg,
Ballard Estate, Mumbai – 400 001

Tel# +91 22 40587300

CIN: L17100MH1909PLC000294 Website: www.swan.co.in

NOTICE, BOOK CLOSURE AND E-VOTING DETAILS

Notice is hereby given that the 108th Annual General Meeting (AGM) of the Company will be held on Wednesday, September 21, 2016 at 11.30 A.M. at Walchand Hirachand Hall, Indian Merchant Chamber Building, 4th Floor, IMC Marg, Churchgate, Mumbai – 400 020.

The Share Transfer Books of the Company will remain closed from Thursday, September 15, 2016 to Wednesday, September 21, 2016 (both days inclusive) for the purpose of AGM & for payment of proposed dividend on equity shares for the year ended March 31, 2016.

The Company is providing remote E-voting services (provided by CDSL) to its members holding shares, either in physical or dematerialized form, on the cut-off date i.e. Wednesday, September 14, 2016, who may cast votes electronically to transact the business set out in the AGM Notice.

Persons who have acquired shares of the Company after the dispatch of the AGM Notice and whose names appear in the Register of Members as on cut-off date i.e., September 14, 2016 can exercise their voting rights through E-voting by following the procedure as mentioned in the AGM Notice Note no. 8 on page nos. 5, 6 & 7 or by voting through ballot at the AGM. The details of E-voting are given hereunder:

1. Date of completion of dispatch of Annual Report along with Notice of AGM: Monday, August 29, 2016.
2. E-Voting commences on Saturday, September 17, 2016 at 9.00 A.M. and ends on Tuesday, September 20, 2016 at 5.00 P.M. and shall not be allowed thereafter.
3. The facility for voting through ballot shall be made available at the AGM and the members attending the AGM who have not cast their vote by E-voting shall be able to vote at the AGM through Ballot.
4. The Annual Report and Notice of AGM is available on Company's website www.swan.co.in.
5. In case of any queries regarding e-voting, members may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com.

**By order of the Board
For Swan Energy Limited**

Sd/-

**Arun Agarwal
Company Secretary**

Place: Mumbai

Date : August 31, 2016